

# ASSOCIATION OF APARTMENT OWNERS OF LAHAINA SHORES

March 5, 2019

## Re: Air Conditioning Servicing

Aloha Owners and Managers of Units at Lahaina Shores:

Beginning March 11, Lahaina Shores will begin the preventive maintenance servicing of the air conditioning equipment located in the ceiling of all units. Technicians from HSI Mechanical and Wasa Electric will inspect (and replace if necessary) the condensation drip pan, install a moisture sensor in the drip pan, ensure the drain line is free of debris, and inspect (and replace if necessary) the fan motor.

The preventive maintenance in each unit will require approximately one hour. We will coordinate the work during vacancies or between occupancies if it is a back-to-back reservation. As the project nears its conclusion, it may be necessary to enter occupied units to complete the project on schedule. We will take the utmost care to respect the owners and guests. The front desk will contact the occupant to schedule an appropriate time. The technicians will enter the units only upon receiving their permission.

We would appreciate your cooperation to clear the area around the ceiling access panel to minimize the time in the unit. We previously encountered access panels blocked by personal items stored on the top shelf of the closet.

If you have any questions regarding this preventive maintenance project, please do not hesitate to contact me. Thank you very much for your cooperation during this project.

Mahalo,



Wendell H. Inamasu  
General Manager